

DOE Electrical Safety Committee Charter

I. Purpose

The DOE Electrical Safety Committee is established to develop and maintain current electrical safety standards and provide guidelines for the Department in order to affect reduction in the risks associated with electrical energy and to mitigate hazards to employees, the public, and environment.

II. Responsibilities

Under the authority delegated from the Office of Occupational Safety and Health Policy (EH-51), the committee shall be responsible to:

1. Provide technical expertise, develop, and maintain current DOE Electrical Safety Handbook, which incorporates applicable DOE Orders and accepted industrial practices related to electrical safety such as those published in the National Electrical Code, the National Electrical Safety Code, Occupational Safety and Health Administration regulations and standards, and various National Fire Protection Association publications. The Director of EH-51 shall administrate and manage the Electrical Safety Handbook.
2. Review upon request electrical reports, exemptions, and other submittals and provide recommendations through EH-51.
3. Meet periodically, as appropriate, to review and evaluate the adequacy of the handbook and to initiate guidelines changes or revisions as needed.
4. Provide technical expertise, guidance, and interpretations on matters concerning electrical safety, codes and standards and proposed solutions for electrical issues for DOE.
5. Establish an electrical safety information exchange system and distribution of lessons learned within the DOE system.
6. Provide guidance in the establishment of electrical safety program at DOE facilities.

III. Membership

The DOE Electrical Safety Committee shall be comprised of DOE voting member representative and alternate from each of the field office and program office. The committee shall meet annually or more often at an appropriate location for the purpose of discussing electrical safety issues, related matters, and concerns within the DOE organization. The committee shall be chaired by EH-51 representative and shall be report directly to the Director of EH-51. Only members officially designated as DOE voting members shall vote on recommending policy issues. DOE contractor personnel are invited

and encouraged to participate in the committee meeting and activities. Nay items requiring formal DOE Headquarters action/approval shall be presented through established channels of communication by the committee chairperson.